AGENDA

TOWN OF WINDSOR
PARKS AND RECREATION COMMISSION
September 9, 2009
5:00 p.m. Summer Nights on the Green Workshop and Agenda Item
7:00 Windsor Creek Trail Safety Agenda Item

Town of Windsor Council Chambers
9291 Old Redwood Highway, Bldg. 400
Windsor, California

***Please note earlier start time.**

In compliance with the Americans with Disabilities Act, if you need special assistance to attend or participate in a Parks & Recreation Commission meeting, please contact the Commission's Recording Secretary at 838-5382. Notification at least 48 hours prior to the meeting will assist Town staff in assuring that reasonable accommodations are made to provide accessibility to the meeting.

As a public service to the community, the audio portion of the Parks & Recreation Commission meetings is broadcast on Cable Channel 27.

SB 343 – Documents related to Open Session Agendas: Any writings or documents provided to a majority of the Parks & Recreations Commission regarding any item on this agenda after the posting of this agenda and not otherwise exempt from disclosure, will be made available for public review in the Community Services Department office located at 9291 Old Redwood Highway, Building 400 Windsor, during normal business hours.

If the supplemental materials are made available to the members of the Parks & Recreation Commission at the meeting, a copy will be available for public review at the Civic Center Council Chambers located at 9291 Old Redwood Highway, Windsor, CA 95492.

These writings will be made available in appropriate alternative formats upon request by a person with a disability, as required by the Americans with Disabilities Act.

Please turn off all pagers, cellular phones and any other communication devices upon entering the Council Chambers.

1. CALL TO ORDER
Call to order a meeting of the Town of Windsor Parks and Recreation Commission.

2. COMMISSION ROLL CALL
Chair Holman, Vice Chair Sherwood, Commissioners Brown, Cain, and Torres

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF MINUTES
Approve the minutes of the meeting of August 12, 2009.

5. CONFLICT OF INTEREST DECLARATION

6. CITIZEN PUBLIC APPEARANCE
Any citizen wishing to speak to the Commission on any item *not listed* on the agenda may do so at this time. Citizen Public Appearances are normally restricted to three (3) minutes in length unless the Chair specifically authorizes additional time. **Citizens wishing to address the Commission are NOT required to give their names or addresses.**

7. WORKSHOP

Community Services Director Donna Legge and Interim Community Services Manager Jon Davis will facilitate a public workshop and discussion in review of Summer Nights on the Green events on Windsor Town Green during the 2009 season.

8. REGULAR BUSINESS

8.1 2009 Summer Nights on the Green

Recommendation: Receive a summary review of the preceding workshop from staff on the 2009 *Summer Nights on the Green* season and forward a recommendation to the Town Council relative to the 2010 Summer Nights on the Green season.

8.2 Windsor Creek Trail (Approximately 7:00 p.m.)

Recommendation: Review Windsor Creek Trail safety concerns, and forward a recommendation to the Town Council.

8.3 Town of Windsor Cinco de Mayo Celebration 2010

Recommendation: Review request from the Windsor Kiwanis Club, and forward a recommendation to the Town Council regarding a preferred date for the 2010 Cinco de Mayo Celebration.

8.4 Parks and Recreation Commission Powers and Duties

Recommendation: Finalize the draft Parks and Recreation Commission powers and duties.

9. COMMISSIONERS' REPORTS

10. COMMUNITY SERVICES DIRECTOR'S REPORT

11. FUTURE AGENDA ITEMS

- Economic Development Strategic Plan
- Community Outreach – Greenhouse Gas Reduction
- Park Development Impact Fees
- Holiday Celebration Participation

12. ADJOURNMENT

Recommendation: By motion, adjourn to next meeting on October 14, 2009.

Next Meeting: October 14, 2009
Windsor Boys and Girls Club
9640 Brooks Road, South
Windsor CA 95492