AGENDA

TOWN OF WINDSOR
PARKS AND RECREATION COMMISSION
October 22, 2008
6:00 p.m.

Town Council Chambers
9291 Old Redwood Hwy, Bldg 400
Windsor, California

In compliance with the Americans with Disabilities Act, if you need special assistance to attend or participate in a Parks & Recreation Commission meeting, please contact the Commission's Recording Secretary at 838-5382. Notification at least 48 hours prior to the meeting will assist Town staff in assuring that reasonable accommodations are made to provide accessibility to the meeting.

As a public service to the community, the audio portion of the Parks & Recreation Commission meetings is broadcast on Cable Channel 27.

SB 343 – Documents related to Open Session Agendas: Any writings or documents provided to a majority of the Parks & Recreations Commission regarding any item on this agenda after the posting of this agenda and not otherwise exempt from disclosure, will be made available for public review in the Community Services Department office located at 9291 Old Redwood Highway, Building 400 Windsor, during normal business hours.

If the supplemental materials are made available to the members of the Parks & Recreation Commission at the meeting, a copy will be available for public review at the Civic Center Council Chambers located at 9291 Old Redwood Highway, Windsor, CA 95492.

These writings will be made available in appropriate alternative formats upon request by a person with a disability, as required by the Americans with Disabilities Act.

Please turn off all pagers, cellular phones and any other communication devices upon entering the Council Chambers.

1. CALL TO ORDER
Call to order a meeting of the Town of Windsor Parks and Recreation Commission.

2. COMMISSION ROLL CALL
Chair Kahn, Vice Chair Voge and Commissioners Holman, Sherwood and Trunick

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF MINUTES
Approve the minutes of the meeting of September 10, 2008.

5. CONFLICT OF INTEREST DECLARATION

6. CITIZEN PUBLIC APPEARANCE
Any citizen wishing to speak to the Commission on any item *not listed* on the agenda may do so at this time. Citizen Public Appearances are normally restricted to three (3) minutes in length unless the Chair specifically authorizes additional time. **Citizens wishing to address the Commission are NOT required to give their names or addresses.**

7. REGULAR CALENDAR

7.1 Transient Occupancy Tax

Recommendation: Receive a verbal report from Administrative Services Accounting Manager Heather Ippoliti on the Transient Occupancy Tax ballot measure.

7.2 Hembree House

Recommendation: Receive a presentation on the history of the Hembree House from Windsor Historical Society President, Steve Lehmann.

7.3 CPRS District I Workshop Highlights

Recommendation: Receive a presentation from staff on the CPRS District I Workshop held October 3, 2008.

8. COMMISSIONERS' REPORTS

9. COMMUNITY SERVICES DIRECTOR'S REPORT

10. FUTURE AGENDA ITEMS

CPRS Conference Update – November
Police Report on Park Activity and Gang Orientation – December
Park, Facilities and Streetscape Report – December
2009 Calendar – December
Seating of new commissioners - January
Fiscal Year 2009-2011 Budget Review – January
Barry Weiss – January

11. ADJOURNMENT

Recommendation: By motion, adjourn to next meeting on November 12, 2008.

I hereby certify that the Agenda for the above stated meeting(s) was posted at Windsor Town Hall, 9291 Old Redwood Highway, Windsor, California on October 15, 2008.

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Jeannie Mitchell, Recording Secretary

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