AGENDA

TOWN OF WINDSOR
PARKS AND RECREATION COMMISSION
September 10, 2008
6:00 p.m.
Town Council Chambers
9291 Old Redwood Hwy, Bldg 400
Windsor, California

In compliance with the Americans with Disabilities Act, if you need special assistance to attend or participate in a Parks & Recreation Commission meeting, please contact the Commission's Recording Secretary at 838-5382. Notification at least 48 hours prior to the meeting will assist Town staff in assuring that reasonable accommodations are made to provide accessibility to the meeting.

As a public service to the community, the audio portion of the Parks & Recreation Commission meetings is broadcast on Cable Channel 27.

SB 343 – Documents related to Open Session Agendas: Any writings or documents provided to a majority of the Parks & Recreations Commission regarding any item on this agenda after the posting of this agenda and not otherwise exempt from disclosure, will be made available for public review in the Community Services Department office located at 9291 Old Redwood Highway, Building 400 Windsor, during normal business hours.

If the supplemental materials are made available to the members of the Parks & Recreation Commission at the meeting, a copy will be available for public review at the Civic Center Council Chambers located at 9291 Old Redwood Highway, Windsor, CA 95492.

These writings will be made available in appropriate alternative formats upon request by a person with a disability, as required by the Americans with Disabilities Act.

Please turn off all pagers, cellular phones and any other communication devices upon entering the Council Chambers.

1. CALL TO ORDER
Call to order a meeting of the Town of Windsor Parks and Recreation Commission.

2. INTRODUCTION AND SWEARING IN OF NEW COMMISSIONER

3. **COMMISSION ROLL CALL**
Chair Kahn, Vice Chair Voge and Commissioners Holman, Sherwood and Trunick

4. **PLEDGE OF ALLEGIANCE**

5. **APPROVAL OF MINUTES**
Approve the minutes of the meeting of July 9, 2008.

6. **CONFLICT OF INTEREST DECLARATION**

7. **CITIZEN PUBLIC APPEARANCE**
Any citizen wishing to speak to the Commission on any item *not listed* on the agenda may do so at this time. Citizen Public Appearances are normally restricted to three (3) minutes in length unless the Chair specifically authorizes additional time. **Citizens wishing to address**

the Commission are NOT required to give their names or addresses.

8. REGULAR CALENDAR

8.1 Bicycle and Pedestrian Master Plan

Recommendation: Review and recommend to the Town Council adoption of the Bicycle and Pedestrian Master Plan with Commission input.

8.2 Role of Senior Citizen Advisory Council

Recommendation: Information only. Receive a report from Town staff on the role of the Senior Citizen Advisory Council.

8.3 Review Design Development Plans for Keiser Park Phase 1

Recommendation: Review Preliminary Design Development for Keiser Park – Phase I Improvements and provide recommendation for approval by Town Council.

8.4 Summary of the Sustainability Design Assessment Team Process

Recommendation: Receive a verbal report from Vice Chair Voge on the Sustainable Design Assessment Team process recently commenced in the Town of Windsor.

9. COMMISSIONERS' REPORTS

10. COMMUNITY SERVICES DIRECTOR'S REPORT

11. FUTURE AGENDA ITEMS

- Transient Occupancy Tax – Report on Ballot Measure (October)
- Hembree House Cultural Center – Historical Report (October)

12. ADJOURNMENT

Recommendation: By motion, adjourn to next meeting on October 8, 2008.

Next Meeting: October 8, 2008
Town of Windsor Council Chambers
9291 Old Redwood Highway, Building 400
Windsor, California

I hereby certify that the Agenda for the above stated meeting(s) was posted at Windsor Town Hall, 9291 Old Redwood Highway, Windsor, California on September 3, 2008.

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Jeannie Mitchell, Recording Secretary, Town of Windsor

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